

## NOTICE FOR VISITORS REGARDING THE PROCESSING OF PERSONAL DATA

As Marsa Yağ Sanayi ve Ticaret A.Ş. ("**Company**"), we show the utmost care for the processing and protection of personal data belonging to you, our visitors, in accordance with the Personal Data Protection Law No. 6698 ("**Law**"), its secondary regulations and the decisions of the Personal Data Protection Board.

Notice for Visitors Regarding the Processing of Personal Data ("**Notice**"), our Company, as the data controller, aims to inform you about the processing of personal data we have collected from you.

**Data Controller** : Marsa Yağ Sanayi ve Ticaret A.Ş., MERSIS No: 0612-0594-2160-0030, registered office: Kısıklı Mah. Ferah Cad. Yıldız Holding Placid Building No:1a Üsküdar, İstanbul

The companies under direct or indirect control of Yıldız Holding A.Ş. and/or its shareholders are the Yıldız Holding group companies.

### Which Personal Data Do We Process?

Identity	Name, surname, Turkish ID number
Contact	E-mail address, contact number
Physical Space Security	Entry and exit information, security camera records
Other	Vehicle license plate

### By Which Methods, For Which Purposes, and Based on Which Legal Grounds Do We Process Your Personal Data?

Your personal data are processed electronically through e-mail, closed-circuit security cameras and our internal company systems.

Your personal data in the categories of identity, contact, physical space security and other are processed for the purposes listed below based on the data processing condition defined in Article 5/2-f of the Law, "*being mandatory for data processing for the legitimate interests of the data controller, provided that it does not harm the fundamental rights and freedoms of the data subject.*"

- Create and/or track visitor records,
- Control entry and exit to company locations and ensure physical space security,
- Ensure the security of company assets,
- Audit compliance with occupational health and safety measures
- to ensure security of data controller operations

Your personal data in the categories of identity, contact, physical space security and other are processed for the purposes listed below based on the data processing conditions defined in Articles 5/2-a and 5/2-ç of the Law, namely "*being explicitly stipulated by law*" and "*being mandatory for the data controller to fulfill its legal obligation.*"

- provide information to authorized person, entities and authorities,
- Carry out storage and archiving activities
- Respond to data subject applications in accordance with the legislation and perform the necessary actions

## **For Which Purposes are Your Personal Data Transferred to Third Parties?**

We, as a company, transfer your personal data to third parties in accordance with Article 8 of the Law and for the purposes defined in this Notice.

- Your personal data in the categories of identity, contact, physical space security and other are transferred to public institutions or organizations authorized to request personal data for the purpose of providing information to authorized persons, institutions and organizations based on the data processing conditions defined in Articles 5/2-a and 5/2-ç of the Law, namely *“being explicitly stipulated by law”* and *“being mandatory for the data controller to fulfill its legal obligation.”*
- Your personal data in the categories of identity, contact, physical space security and other may be transferred, limited to the purposes defined in this Notice, to companies directly or indirectly managed by Yıldız Holding A.Ş. and/or Yıldız Holding shareholders and to our service providers from whom security services and visitor platform services are procured for the purpose of executing legal affairs based on the data processing conditions of *“being mandatory for data processing for the legitimate interests of the data controller, provided that it does not harm the fundamental rights and freedoms of the data subject”* and *“being mandatory for data processing for the establishment, exercise or protection of a right.”*

## **What Are Your Rights Regarding Your Personal Data and How Can You Exercise These Rights?**

As part of Article 11 of the Law regulating the rights of the data subject, the rights you may exercise by applying to the Company regarding the protection and processing of your personal data are as follows.

- learn if your personal data is processed or not,
- if your personal data has been processed, to request relevant information,
- learn the purpose of processing of your personal data, whether they are used in line with intended purpose,
- know the third parties to whom your personal data are transferred domestically or abroad
- request your missing or inaccurately processed information be corrected.
- request, if legal conditions are met, your personal data be erased, deleted or destroyed,
- request that the processes carried out pursuant to subparagraphs (d) and (e) be notified to the third parties to whom the personal data have been transferred
- lodge an appeal if any analysis made by exclusively automated means on your personal data arises adverse consequences for you.
- request compensation for the damages you suffer due to the unlawful processing of personal data.

To use your rights as defined in Article 11 of the Law, you may submit your applications to the Company through the contact addresses below.

**E-mail :** [marsa.kvkk@marsa.com.tr](mailto:marsa.kvkk@marsa.com.tr)

**Registered Electronic Mail Address :** [marsa@hs01.kep.tr](mailto:marsa@hs01.kep.tr)

**Address :** Kısıklı Mah. Ferah Cad. Yıldız Holding Placid Building No:1a Üsküdar, İstanbul